

abigail o'neal

PROFESSIONAL OBJECTIVE

I want to succeed in a stimulating and challenging environment, while I experience advancement opportunities and the chance to further my career and educational goals.

470-215-3025

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Mobile, Alabama

EDUCATION

University of South Alabama

Bachelor of Fine Arts Major with an emphasis in Graphic Design
Minor in Marketing
Expected graduation: May 2019

University of West Georgia

Completed two years here toward my Bachelor's before transferring

East Coweta High School

Graduated - High School Diploma completed with High Honors

- Initiative to partake in rigorous coursework that may help to further my education and then my following career
- Relevant coursework including Advanced Placement Courses: Statistics, Language, Physics, Microeconomics, Biology, and AB/BC Calculus
- Final GPA of 3.95 with a class standing within the top 2.5%
- Gained critical thinking skills to analyze problems quickly
- Ability to work well with classmates from lab and group related activities

SKILLS

- Communication skills and customer attentiveness
- Critical thinking and problem solving skills
- Computer software skills such as, but not limited to, Adobe graphics software, WordPress web development, and Microsoft software
- Typing skills of on average, 65-70 words per minute
- Leadership and collaboration skills
- Drive and desire to help those in need
- Initiative to excel and face educational rigor
- Works with a positive attitude, maintaining "Second-Mile Service" of going above and beyond what the customer or client expects

WORK EXPERIENCE

Lead Sales Associate

Best Buy Mobile (Stand Alone Store) / Mobile, AL

Leader on the sales floor on a day-to-day basis, file reports, balance tills, account for any wireless write off or any shrink within our store and also responsible for daily inventory counts and weekly merchandising as well as setting planograms ever week for new signs and displays

Training to become an Assistant Manager: including the aforementioned responsibilities, training team members to also move up, interviewing new applicants for our open job position, and receiving shipments

august 2016 - present

Attended the Best Buy Sales Induction Training Conference in Milwaukee, Wisconsin to learn from the trainer with the highest ROI in the company

Attended the Best Buy Lead Essentials Conference in Atlanta, Georgia for leadership training, beneficial in shaping my leadership skills and learned about back office operations within the company that I would be responsible for, and developed skills that would help me engage with my team to promote their personal development and sales ability

Art Curator

University of South Alabama - *The Oracle* / Mobile, AL

Assist with editing and designing the University of South Alabama's peer-reviewed, fine arts journal.

june 2017 - present

Work with collecting and responding to inquiries about art submissions for the journal, set up photography sessions for students who need assistance taking photos of their pieces, and making sure the files are all in the proper format.

Host a board of voting members to select the final submissions that will be sent to the editor for final publishing and create any promotional material for advertising the journal

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ACCOLADES

Best Buy Sales Training Certificate of Completion

October 2016

Best Buy Lead Essentials Certificate of Completion

October 2016

Ingram Scholars Award

May 2016

Dean's List

January 2015 - Present

The National Society for Collegiate Scholars

February 2015 - Present

Foundation Scholar Award of \$1000

August 2014 - May 2015

Student Leadership Certificate

December 2014

Personal Leadership Certificate

December 2014

Emerging Leader Award Award of \$1500

August 2014

High School Diploma

May 2014

AP Scholar

May 2014

National Merit Scholar

May 2013

Science Olympiad

Vice President

Placed 4th in State Regionals

March 2013

Governor's Honors Program Nomination

February 2013

Mu Alpha Theta

2013 - 2014

National Art Honor Society Vice President

2012 - 2014

National Honor Society

2012 - 2014

National Thespian Society

2010 - 2013

National Beta Club

2010 - 2014

A Honor Roll

2009 - 2014

(WORK EXPERIENCE)

Freelance

Graphic Designer, Copywriter, Design Consultant / Mobile, AL; Atlanta, GA

Experience branding, promoting, and building my own freelance business, working with building my clientele across multiple media platforms.

Worked with several clients on projects that involved identity design, website development and branding content, as well as eBook layout designs, and editing and proofing.

Some projects involved both individual based work and development as well as working on a team of creative persons to collaborate on branding ideas and campaigns.

Works efficient under deadlines and able to produce top-notch work under the pressure of such deadlines.

may 2015 - present

Day-Player and "Grab-n-Go" Packing Specialist

Hanna Brothers Motion Picture Catering / Pinewood Studios, Fayetteville, GA

Catering service/server for several motion picture films, serving cast and crew members at on-demand locations (ex. Georgia Public Broadcasting building, Eagle Rock Studios, Stone Mountain)

"Grab-n-Go" Packing Specialist - affiliated with Chick-fil-a Corporate, servicing corporate and international business employees

Farm-to-Table Representative for Hanna Brothers Catering, promoted their catering company and served samples of their food, working side by side with the professional chefs

august 2015 - july 2016

Host and Waitress

LongHorn Steakhouse / Newnan, GA

Manage multiple guests at one time, arrange seating charts and flow of the dining floor to prevent long wait times for being sat at a table

Maintain an enthusiastic attitude in the workplace, staying positive

Answer phone calls, serve guests, and work closely with the chefs to prepare food as ordered to bring the best possible dining experience

Developed high attentiveness and was able to anticipate the guests' needs before they ask in order to exceed their expectations

august 2014 - july 2016

Cashier

Chick-fil-a Dwarf House / Newnan, GA

As a top priority, learned to put the customer first and provide great customer service however possible

Expected to perform "Operational Excellence" of the restaurant: fast service, attentiveness and courteousness, cleanliness, and good taste of the food as it is prepared and served to the customers properly

Maintain a "Core-4" attitude of eye contact, service with a smile, speaking enthusiastically, and staying connected to the customer

Administer "Second-Mile Service" however possible; exceed expectations

Learned the valued importance of genuine customer service
Developed strong teamwork and social communication skills to grant myself the ability to solve problems and serve multiple customers

july 2013 - august 2014

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REFERENCES

Available upon request

VOLUNTEER EXPERIENCE

SouthCrest Church

Newnan, GA

Volunteer every Sunday with the children's ministry, Kindergarden

2014 - 2016
Designed and led the construction of the Christmas set for 1st - 5th grade
Helped lead and start a college outreach program through the church at the University of West Georgia, and assisted in providing graphics for the church service on the Creative Arts team

Habitat for Humanity Restore

Newnan, GA

Volunteered time by processing donations

2014
Served in customer service; greeting customers, directing them where to go or find things, and answering store phone calls to help their needs

STEM (Science, Technology, Engineering, and Math) Internship

Newnan Piedmont Hospital - Intensive Care Unit

270 hours of volunteer service; shadowing the nurses and doctors

2014
Work-Based Learning Internship with the Central Education Center
Charted vitals for nurses as well as assisted patients at bedside

White Oak Science Olympiad

Newnan, GA

Volunteered as science event proctor

2013
Graded and ranked multiple tests for tournament

National Beta Club - Relay for Life

Coweta County Fairgrounds

Leader for concession sales

2013
Advertised for the event

The Open Door Community

Atlanta, GA

Worked alongside others to organize the event

2012
Helped to serve food to the homeless

National Honor Society

East Coweta High School

Volunteer and member

2012 - 2014
Adopt-A-Child Christmas event
"New Beginnings" Child Box event